

**LENTS NEIGHBORHOOD ASSOCIATION (LNA)  
DRAFT Minutes from March 9, 2017 Board Meeting  
Thursday, March 9, 2017  
KingPins Bowling Alley (“Chalet” Community Room), 3550 S.E. 92<sup>nd</sup> Avenue  
6:30 p.m. - 9:30 p.m.**

**Board Members Present (in alphabetical order):** Michael Collins (Vice Chairperson); Krista Dennis (At-Large Board Member); Ray Hites Treasurer; Judy Low (Chairperson); Cora Potter (Land Use Chairperson); Joanne Rees (Luchini) (Secretary); Randy “Icebear” Schroeder (Public Safety Chairperson); Autumn West (At-Large Board Member); and Jennifer Young (At-Large Board Member).

**Attendees (in alphabetical order):** Barbara Bader; Christopher Luchini; Ken Luchini; Char Pennie; David Potts; and Robert Schultz.

The meeting was convened by Chairperson Low at 6:35 p.m.

**Approval of Draft Minutes from the February 9, 2017 Board Meeting.** A motion was made by Secretary Rees (Luchini) that the draft minutes from the February 9, 2017 Board Meeting be approved. Copies of the draft Minutes had been circulated electronically earlier in the week. Hard copies were also available. The motion was seconded by Young. The motion was passed 6 in favor; 1 opposed; 1 abstention, with the Chairperson choosing not to vote. (The Chairperson's preference is not to vote unless there is a tie.)

**Setting March General Meeting Agenda (Low).** Chairperson Low solicited from Board members how long their reports would be at the General Meeting.

Land Use (Potter): 30 minutes for Trimet presentation on Changes to Powell Garage and Park & Ride and Division Transit Project.

At-Large (Dennis): Bylaws Revision – 10 minutes

At-Large (West): (a) Spring Cleanup – 10 minutes; (b) Logo Contest – 7 minutes

At-Large (Young): Livability Town Hall – 10 minutes

At-Large Member Dennis is the Board liaison to the Lents Founders Day Street Fair Committee, which is chaired by LNA Member Robert Schultz.

Lents Founders Day Street Fair (Committee Chairperson Schultz): 15 minutes

Potter reminded that a Foster StreetScape presentation is scheduled for the April General Meeting, which might even be presented as part of the Portland Development Commission (PDC) report. Low added that Michael Mills, Project Manager of the Lents Stabilization and Job Creation Collaborative, will be also be presenting at the April General Meeting.

Rees (Luchini) reminded that Livability Committee had agreed that an Independent Police Review (IPR) wrap-around presentation might prove helpful and informative for LNA membership. Originally, it had been proposed as another Town Hall topic. However, the wrap-around presentation will only take 1/2-hour (20 minute presentation with 10 minute q&a), so it was recommended to be included as a General Meeting presentation. Irene Konev, the Community Outreach Coordinator for IPR (which is run out of the City Auditor's Office), has not visited LNA in approximately 3 years, and its outreach in the past has focused on neighborhood associations and other community groups. It was suggested that the May General Meeting might be a good time for such a presentation. Young also suggested that Marshall Snider of Teen Adult Challenge, a faith-based, substance-abuse recovery services program, be invited to briefly present at the May General Meeting. (Teen Adult Challenge is partnering with LNA on its spring cleanup by allowing us to use its Thrift Store parking lot as the dumpster site and also providing volunteer help with the cleanup. Additionally, Teen Adult Challenge clients help with graffiti abatement and other neighborhood cleanups.)

**Spring Cleanup (West).** At-Large Board Member West reminded that the Lents spring cleanup is scheduled for Saturday, May 20. It will take place at the Teen Adult Challenge Thrift Store parking lot on S.E. 82<sup>nd</sup> and S.E. Raymond Court. Hours will be from 9:00 a.m. till dumpsters are full. The dumpsters will accept bulky waste, including large items and broken, used furniture. Prohibited items include: NO hazardous waste materials; NO paint, chemicals, batteries; NO construction, remodeling or demolition materials; NO flooring: vinyl tiles, vinyl sheets or mastic; NO walls: plaster, decorative plaster; NO ceilings: acoustic tiles, “popcorn” or spray-on texture; NO insulation: spray-applied, blown-in, vermiculite; NO electrical: wire insulation, panel partitions; NO fire doors, fire brick, fire proofing; NO commercial loads. Additionally, there is to be NO dumping of refuse routinely collected curbside as part of garbage pickup (i.e., no kitchen garbage, no residential yard debris and trimmings; no recyclables).

Flyers will be available at the next General Meeting. Volunteer help will be needed the day of the event. Volunteers will have to be especially vigilant about making sure that nonacceptable materials do not get snuck into the dumpsters. Since the event is grant-funded, with a 200% matching grant from LNA (\$850 East Portland Neighborhood Office (EPNO) grant funding + \$1,700 matching grant from LNA, for a total of \$2,550), and since there will be no fixed fee per car- or truck-load, identification will have to be checked and only Lents residents are eligible to participate. Donations

will be gratefully accepted. Potter suggested that flyers with the address of the nearest transfer station (Oregon City) be given to those patrons who are not Lents residents and/or who might need to dispose of materials that are not accepted at our dropoff location during the spring cleanup. There will also be a swap/exchange pile of clean, gently used items in working or wearable condition to encourage reuse. Everyone should also help spread the word by distributing flyers to their neighbors and posting at other venues.

In addition to the May Spring Cleanup, West would like to propose that LNA host another day and event for e-waste/electronic recycling and a neighborhood cleanup.

**Livability Town Hall (Young).** At-Large Board Member Young, who is also the Chairperson of the Livability Committee and its Board liaison, updated on the April 4 Town Hall, to be held at the Lents Seventh-Day Adventist Church (where LNA holds its General Meetings) from 7:00 p.m. to 9:00 p.m. The Mayor and City Council were invited. Currently, all City Council members, with the exception of Commissioner Eudaly, have replied that they will be attending. It seems likely that the Mayor will attend as well. The Mayor and his Senior Policy Advisor have expressed an interest in meeting with the Livability Committee prior to the Town Hall to discuss the agenda and format of the Town Hall. The Mayor's participation in the Town Hall will be contingent upon this meeting.

The Town Hall will consist of a power-point and video interviews. There will be a moderated question-and-answer period with City Council, with pre-submitted questions from LNA. The pre-submitted questions can be submitted either at the General Meeting, through email to [livabilitycommittee@gmail.com](mailto:livabilitycommittee@gmail.com) or at the LNA Facebook page Town Hall event posting. The purpose of the pre-submitted questions is to keep the Town Hall somewhat organized and avoid chaos. It also gives the City officials an opportunity to be able to preview the questions and come up with thoughtful answers before the evening of the event. There will a 1/2-hour public question and answer period at the end, with priority being given to Lents residents.

A motion was made by Young that LNA provide up to \$75.00 to cover Town Hall expenses, primarily to reimburse for light reimbursements and paper supplies. The motion was seconded by West. The motion passed 7 in favor, 0 opposed, 1 abstention (Dennis), with the Chairperson choosing not to vote. (The Chairperson's preference is not to vote, unless there is a tie.)

Potter reminded that, if food is being provided, it would have to be vegetarian since the Seventh-Day Adventists are vegetarian.

**Bylaws Revision (Dennis).** At-Large Board Member Dennis is the Board liaison

and the Chairperson of the Bylaws Revision Committee. The bylaws revision committee meetings are 2-hours long. They are being held at Zoiglhaus from 6:00 p.m. to 8:00 p.m. and meetings have been publicized as LNA Facebook Page events. Dennis is hoping that the bylaws revision process will be completed by June. The Committee is using the Office of Neighborhood Involvement (ONI) template and going through the LNA bylaws, section-by-section, comparing the LNA bylaws to the ONI template. The LNA bylaws are 8 pages; the ONI template is 12 pages. Potter reminded that this is the fourth time the LNA bylaws have been revised.

**Article for East Portland News (Rees (Luchini)).** Secretary Rees (Luchini) submitted a proposed article for the East Portland News April edition. East Portland News is a quarterly publication of EPNO. The April edition is mailed to East Portland residents and is also distributed at community venues. Rees (Luchini) reminded that the deadline for article submission was March 15. The article had been emailed to Board members earlier in the week and was also read aloud at the Board meeting.

The article, “Calling All Lents Residents,” was intended to serve an invitation to new members, a thank you to current members and encouragement to former members to return. It was also to somewhat serve as a notice by publication, at Hites' suggestion at the December Board meeting, as a means of helping LNA in its good-faith attempt to update its membership list and to notify Lents residents that bylaws revision was currently underway. The article was to get East Portland readers excited about LNA-sponsored events and activities coming up in the next few months.

Some minor changes to the article were made. Hites mentioned that the original reference to the April 4 Town Hall should be omitted because the East Portland News won't be distributed till mid-April, after the Town Hall will have occurred. It was also recommended that upcoming events be mentioned by name (eg., Spring Cleanup, Lents Founders Day Street Fair, etc.), but dates, times and venues could be omitted in order to meet the wordcount restrictions of 350 words.

A motion was made by Low to approve the submission of the article drafted by Rees (Luchini), with the changes mentioned above, to the East Portland News. The motion was seconded by West. The motion passed 8 in favor; 0 opposed; 0 abstentions; with the Chairperson choosing not to vote. (The Chairperson's preference is not to vote unless there is a tie.)

Rees (Luchini) will submit the revised version of the article to the Board and submit the article to East Portland News for publication. A copy of the article will be attached to the posted Minutes.

**Treasurer's Report (Hites).** Treasurer Hites reported that the LNA Savings

Account has \$11,472.70 and the LNA Checking Account has \$534.53, for a total of \$12,007.23. The savings account earned 44 cents in interest. PGE bills for the lighting of the Lents monuments were \$33.66 and \$41.52. There remains an accountable payable for \$3.77. Money will need to be probably transferred from savings to checking. This transfer is done over the phone, rather than on-line. Upcoming expenditures include \$1,700 for the Spring cleanup (a 200% matching grant from the LNA); up to \$120 for the rekeying of the kiosk and approximately \$120 for the website hosting and domain name registration. Hites reminded that the rekeying of the kiosk can be reimbursed from the East Portland Neighbors (EPN) allotment. He explained that, while LNA adminsters the kiosk, the kiosk is owned by EPN.

LNA Member Schultz offered to research the costs of hardware and installation for the rekeying and relay same to the Board so the kiosk can be rekeyed and LNA can regain access to its the kiosk. West suggested that there be three keys. A determination will need to be made once the kiosk is rekeyed as to which Board members or LNA members will be the keeper of the keys. West recommended that the Secretary be one of the keyholders.

**Reminder as to when Board members can issue correspondence “on behalf of LNA.”** A situation arose recently where Public Safety Chairperson Schroeder wanted to send an email of appreciation to Portland Police “on behalf of LNA.” (Draft Schroeder email attached hereto.) Schroeder sent a draft to the LNA Board. Board members who replied to Schroeder's email stated that it was okay to send the email of appreciation, but that Schroeder should remove the “on behalf of LNA” and just send the email as LNA Public Safety Chairperson. The Board felt it was appropriate for Schroeder as Public Safety Chairperson to send an email of appreciation based on his experience as the LNA Public Safety Chairperson to the Police Liaison officers attending the LNA General Meetings. The only change was a request that Schroeder omit the “on behalf of LNA,” unless he wished to wait to present the correspondence to the Board for its approval at the next Board Meeting before sending it out. Board members cannot send correspondence “on behalf of LNA” without prior approval of the Board and, depending upon the circumstances behind the correspondence or the content of the correspondence, the additional approval of the LNA General Membership. Low confirmed that the only Board members who are authorized to send out correspondence “on behalf of LNA” was the Chairperson or the Vice Chairperson.

Low asked Schroeder whether he had sent the email “on behalf of LNA.” He indicated that he had done so, despite having been asked not to.

(Statement from Rees (Luchini) and her family to be submitted as a separate document, to be attached hereto.)

Minutes hereonto submitted by \_\_\_\_\_:

(Notes from the rest of the meeting to be added to these Minutes by those Board members who took notes.)

**Meeting adjourned.**

Draft Minutes submitted by Joanne Rees (Luchini), April 9, 2017