



Lents Neighborhood Association

Board Meeting Minutes

November 9, 2017

8940 SE Reedway St

Sabina Urdes, Chair -- Michael Collins, Vice-Chair -- Cora Lee Potter, Land Use -- JoLynn Coper-Nearing, Public Safety -- Christo Brehm, Transportation -- Ray Hites, Treasurer -- Amina Wilson, At-Large -- Autumn West, At-Large -- Barbara Bader, At-Large -- Jason Umtuch, At-Large -- Jennifer Young, At-Large

Board Members Present:

Michael, Barbara, Jessica, Jason, Jo Lynne, ray, Autumn, Cora, Sabina, Christo

Board Members Absent:

Amina

Video Documentation Service: Robert Schultz

Committee Reports

- Communication Committee (Sabina).
- Update on our filming of meetings policy (i.e. announcement at beginning of meeting and opportunity for non-board members to sit out of view)
- Discussion of by-laws and pro-posed use of ONI template. Cora notes that once a draft is prepared, a general meeting and vote must be advertized and ratified by 2/3 of the voting membership. Sabina to develop a draft of updated bylaws, bring to an upcoming Board meeting, and schedule a public meeting when ready.
- Legal Affairs. Jo Lynne is engaging with the Small Business Clinic at the Lewis and Clark Law School to try and get help addressing the name similarity and resulting confusion between the Lents LNA and the Lents Neighborhood Livability Association (LNLA).
- Livability. Jennifer reports that PBOT and City staff are working on the 205 Multi-Use-Path and have installed No Parking Overnight signs at the end of cul-de-sacs off Knapp St. They will be adding signs for 111th Ave at the Springwater Trail. Help requested for enforcement. Jennifer asked someone to come to the next LNA General Meeting to address these issues.

Treasurer's Report

- \$199.85 checking balance
- \$11,343.43 savings balance
- \$0.43 interest
- \$1,567.60 ONI Allotment
- Expenses
- Lents Monument: \$27.90
- Utilities: \$27.90
- Postage: \$3.70

Board Secretary Vacancy

Phillip Killary is interested in the position. He submitted an introductory letter to the Board via email on November 9, 2017 noting that he was born and raised in Lents and has a good deal of community involvement and past board experience. *Tabled for future discussion and action.*

Action Items

Logo revisions & design competition. Sabina to engage ONI about funding. *Tabled*

Community Mapping Exercise. Christo would like to use this as a way to engage the community and to be more effective when advocating for specific issues. Discussion and recommendation to wait until Town Center re-development finishes (so that the emphasis can be on the rest of the neighborhood and not just Town Center), and to incorporate past work. Notes: Lents 5-year action plan, Lents Strong Report, Rose CDC, NAYA, 1990s Neighborhood Plan, Lents Prosper Portland, City of Portland Comprehensive Plan Update, etc. **Board members to forward info to Christo**

Reimbursement to Judy Low

Ray Proposes to reimburse Judy \$101.27 (per her request) for mileage reimbursement for transportation the PA system from EPNO to LNA meeting locations. Discussion and a sense of confusion among several board members. **Passes with 6 in favor** (Ray, Autumn, Cora, Sabina, Barbara, JoLynne) and 4 objecting (Michael, Jennifer, Jason, Christo). Basis for some objections was that confusion was not yet resolved as opposed to being against the principle of the reimbursement in and of itself.

Bank Account Signatories

Chair, Treasurer, Secretary

Reimbursement for printing costs

Cora proposes, Autumn seconds, to reimburse Sabina \$66 for printing costs/ink for LNA documents and meeting materials. **Passes unanimously.**

Zero Weeks (Paid Family Leave) movie – LNA affiliation request

Sabina proposes, Autumn seconds, to approve affiliating LNA with the showing of Zero Weeks, a film about Paid Family Leave, on Friday, Dec. 1, 6 p.m. at Kelly Elementary. The event will be free but registration is required. Cora amends to add \$45 for coffee for the event, Barbara seconds. **Passes unanimously.**

Separation of Legal Affairs and Communication committees

Sabina proposes, Jo Lynne seconds, to separate the two committees. Cora amends the proposal to add that the Board conveys decision-making authority to both committees given the condition that both committees must be composed of only LNA Board members. **Passes unanimously.**

Communication Committee includes Sabina and Christo

Legal Affairs Committee includes Jo Lynne and Jennifer

Dissolve Bi Laws Committee

Michael proposes, Jo Lynne seconds, to dissolve the by-laws committee. Rational is that the by-laws update is being addressed by the Sabina outside of a specific committee process. **Passes unanimously.**

Grievances

General discussion including comments that the current grievance process is seriously inadequate and understood by few board members or general LNA members. *Tabled for future discussion with the intention of revising the process.*

Social Media Update

Sabina and Christo have been added as administrators on the LNA Facebook page. Sabina would like to add a brief policy description/summary on the LNA fb page stating that its for posts only and not for discussion. Also a need for general social media guidelines. Sabina would like to add a FAQ (e.g. what is a neighborhood association?), set up a profiles page for board members with photos and short bio, and integrate surveys.

Neighborhood Survey

Comments that money is available in our budget to conduct a survey, the last one was conducted in 2009, which was sent to 10,000 households in multiple languages with a 1,000 reply ratio, prepared by a professional market research firm. An EPNO Grant might be available for an updated survey.

Photo Contest

Cora proposes, Sabina seconds, to allocate \$100 for a photo contest for four (4) applicants (i.e. \$25 awarded to each) **Passes unanimously.**

November 28, 2017 General Meeting Requested Agenda Items

9620 Holgate Development (Cora)
Air Quality w/ Adam from Green Lents (Barbara)
Speaker (Jennifer)
Land Use Report (Cora)
Secretary Candidate (Jason)
Legal Committee Report (JoLynne)
Community Police Officers Update

Public Address (PA) Audio System

Sabina to coordinate pickup and drop off.

LNA Post Office - Mail - Pickup Responsibilities

Cora to coordinate pickup.

Public Kiosk

The current system for submitting posts is to drop off printed materials in a red folder at the Eagle Eye Tavern located on top of their cigarette machine. The rationale is that they are open between 2:00pm and 2:00am and accessible. However, concerns were raised that the Eagle Eye is a over 21 years old bar and many people may not be comfortable with that environment. LNA members under 21 would simply be excluded. Suggestion made to provide another primary submittal location. **Tabled for future discussion.**

Payment to church for use of space

Cora proposes, Autumn seconds, that LNA pay \$50 to the church for use of their space. **Passes unanimously.**

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