

June 14, 2018 board meeting minutes --DRAFT

Board members present: Sabina Urdes, Michael Collins, Lacey Hamerin, Ray Hites, Barbara Bader, David Carroll, Cora Potter

Not present: Christo Brehm

Meeting brought to order at 6:45

Cleanup discussion: Bader wants to know who is accepting donations at the dumpster cleanup to ensure they are split evenly between LNA and LNLA. Carroll says best practice is to count money with groups of two people at end of day, it's recommended to deposit those funds with a joint signature. so LNLA would deposit the check and reimburse the LNA. There will be a lockbox. Bader asks if there is insurance. Carroll says they have to have insurance as a non profit so this would be covered. and it would possibly be covered under teen challenge as it is there property.

Urdes, CT-12 form: Carroll will add to finance committee deadlines. Hites says we still don't know what we got from last year's clean up so the CT-12 would be incomplete. Isn't sure if this info has to be included anyway. Hites is referring to May 20, 2017 cleanup. Potter says the grant amount might be in feb or march 17 board minutes. Hites says there is a difference between what was requested and what was granted. Will call David Ashton for help. Surya took over from David, per Urdes. Next finance committee meeting could be held at EPNO so surya can be there. Urdes says there is a chance we can be reimbursed for this cleanup. We would apply retroactively for reimbursement. Bader: If there is another cleanup, we would do the same thing? Yes.

Communications: Newsletter. Urdes would like to have a meeting, could it be last sunday of the month? Everyone agrees. That would be the 24th. If people have items for newsletter, please send to Sabina. Wants to include a link to the recording, will use Robert Schultz videos. Urdes asks if there are any objections. None voiced. Will be link to the specific video, not channel. Sabina will look into location and time will be 2pm.

Transportation: Michael went to Lents Green Ring ride and it was fun. Interested to see if that could be done on a monthly basis while the weather nice. Urdes asks Collins to get in touch with Green Lents, says he will.

Grievances: Bader: Paul had a meeting with Joanne. Bader wasn't there. He sent to us ONI guidance regarding banning individuals from meetings. Bader will forward to entire board. Bader says responding to people isn't required but is a good idea because no one has responded to Joanne in quite some time. Urdes: We can't ban people from meetings, that it is reasonable to have a point of contact. Bader thinks it is valid to have one point of contact. Isn't sure what happened to the grievances though. Bader's next step is to talk to Paul L. Bader reached out

after the executive meeting and told Joanne she would be one point of contact, but Joanne wanted something more official. Urdes: One point is to make sure her emails get answered. If Bader wants to meet with Urdes to determine whatever communication is needed next, that is acceptable. Bader wants to dissolve the grievance committee. Urdes says first find a way to deal with grievances, an alternative, and then we can dissolve the committee. Bader thinks if the grievant wants to meet with the entire board they should be able to, Urdes says that is highly unusual. Collins says could we call special board meeting? Hites say the problem with the committee was the committee didn't have the same opinion as the board so maybe different people should be on the committee. Hites is pro committee though. Urdes propose to form a new committee that's called "planning and operations" to include things like planning a calendar, planning events, working with the finance committee to plan budgets, important deadlines, working with equity and inclusion committee to ensure proper outreach for events, plan logistics. Can include board members but shouldn't be limited. Urdes makes a motion to form a planning and operations committee. Hamerin seconds. Hites says there are legal issues with administrative and policy committees with board/non board members. All committees can do is give recommendations to the board. Hites thinks it should be an executive committee, which is exclusive to board members. Urdes says her vision wasn't for this committee wasn't them making decisions, but execute tasks without executive power. Hites says that line is tricky. Fine until someone makes an issue of it. Carroll would like to see a written committee description and clear expectations of roles. Thinks operations should only be board members. Urdes wants it open to public, even if they don't have to make decisions. Carroll says maybe they are two different committees? Urdes will look into legality of forming the committee and consult with Paul. Will bring proposal to next meeting. Will email ahead of time. Urdes asks hites if he has any other recommendations. Hites: need certain definitions on what is administrative. Board would sign off on basic parameters and then have people follow through. Hites says what Urdes described is executive stuff, which is why the chair ends up doing it. Urdes withdraws her motion.

Urdes: Treasurer position: Urdes asks if Hites is willing to stay until elections or if we need to find someone sooner. Potter says if it close enough to elections we don't have to find a replacement, yet Urdes wanted to give Ray a chance to stay for a proper transition. Hites says he was going to submit his resignation tonight but didn't because CT 12 isn't done. Will resign when CT 12 is done. also have to take into account a state law of an absolute minimum quorum. Says there has to be at least 1/3 of 13 which would be 5. We currently have 8 board members. That is another concern of Ray's. **Urdes to follow up on minimum quorum. **
Carroll: how do we incorporate a new position on the board, like historian or sergeant of arms?
Potter says we would have to put it into the bylaws and transfer an at large position.

Bader: We need to start an election committee, doesn't think we should wait. Public safety chair has never been addressed. One person replied but Bader never saw it. Bader wants to have a diesel program. Would like to have input on how to do this. Would like to do a town hall style meeting. Bader will do it within LNA or not. Urdes says put a plan together and it can be discussed at next meeting. Tap Green Lents. How would that committee be enhancing what's

already out there. Carroll volunteers to chair nominations committee. Potter makes a motion to appoint Carroll, Bader seconds. Potter will help David. Usually at general meeting, there is an announcement that committee has been formed. VOTE: 7 yes, motion passes.

Urdes says let public safety chair go for now, until election.

Bylaws: Urdes didn't receive any feedback on the bylaws. She is working on it, hasn't felt strongly about it, would like to form a committee. Too much to do during board meetings. What would that committee look like? Hites: Wants permanent members. Potter: What if there was a meeting schedule, like twice a month for two hours each for 6 months total. Throw that out to membership and if no one commits then it can't happen. We can only do bare minimum if that happens. Carroll moves, Bader seconds. Potter would prefer to have people committed before forming committee. Urdes will announce this at next general meeting and would like to do more outreach. Wants to form committee now and set expectations, then tell general membership. Urdes and Potter volunteer to be on committee. VOTE: 7 in favor, motion passes.

MINUTE approval: April and May. APRIL: **Post March approved board meetings**

Potter: results of votes are confusing. Wants results of votes clarified. Urdes moves to approve the minutes with that amendment.

Potter wants the word threaten taken out. Would prefer it to say stated, under assertion 6.

Doesn't feel comfortable voting until all this stuff is reworded. Hites agrees. Urdes doesn't want their to be a delay. Can't they be revised later? Potter says no.

May also needs vote clarification. Approving these minutes will be on hold. Potter prefers things shared in an editable format.

JUNE agenda: Potter wants 15 minutes for trimet and land use and an action item. Urdes confused, says in the past Potter has said we can't just sign a letter in support at any random meeting. Potter says this is different. This is a land use item, manufactured home plan was a city wide code change. Urdes says this is why operations is important, how do we do outreach quickly and on a short deadline, like with MHP. Urdes wants to know why we didn't know sooner, Potter says the city decided last minute, she only learned of it in April. Potter says when you are effecting a development code change, like with mhp, there needs to be more outreach. Says it should be 3 or 4 month thing but the city didn't let us know about it in that timeline. Urdes wants someone from our board to attend EPAP transportation and land use committees. They are very thorough. Urdes says she recently attended the housing EPAP subcommittee, they are currently talking about the METRO housing bond, which Urdes planned to bring up at June meeting. Vega Pederson is coming. Should there be a topic like last month? EPAP subcommittee voted to support the housing bond. Bader wants a minimum number of general members to be present to vote on a decision like supporting the housing bond. Yes, the quorum is required to be present. Discussion and disagreement on what that quorum is. Officially 10, 5 who are not on the board. Bader says that isn't really representative. Hites says NA's are participatory, that's why the agenda is posted. Notice is key. Urdes encourages others to help with outreach. Urdes says members of the burgerville union are going to be at the june meeting.

Urdes thought maybe Thai food from a food cart at Cartlandia. Potter suggests Ethiopian food. Suggests restaurant on 50th between Powell and Foster. Who can pick up food for meeting or equipment? Carroll can pick up equipment and Urdes will drop off. Bader will pick up food. Carroll asks if a rep from the Lents Street Fair will speak at the general meeting? Robert Schultz says yes, he or someone will do it. Carroll also sending a logo to Robert.

Urdes shares Success tracker notes.

Bader reminds everyone of Jo's memorial.

8:17 meeting adjourned.