

DRAFT
Lents Neighborhood Association (LNA)
Board Meeting Minutes
Thursday, July 14, 2022
6:00 pm – 8:00 pm

Attendees:

Jasmine Sprague-Anderson (Public Safety)	Nancy Keating (Secretary) /Did not attend
Brad Bondy (Transportation)	Guests:
Ken Luchini (Treasurer)	Joanne Rees
Jessica Ward (Chairperson)	
Mary K. Oxford (Land Use)	
Joanna Morrill (Vice Chairperson)	
The Board Meeting had a quorum – 6 of 7 board members attended	

INTRODUCTIONS:

Jessica Ward - Chairperson:

- The Lents Neighborhood Association Board Meeting is being held today, July 14, 2022 at the Woody Guthrie Place.
- Meeting agenda is posted online.
- Vice Chair Joanna Morrill will be our timekeeper.

Rules of Engagement and MEETING GROUND RULES:

- Speak to each other with respect
- Take time to listen to understand not to respond.
- Use Rules of engagement.
- No Negative feedback, placing blame, talking down to others, or being disrespectful
- Assume good intentions
- Respect the agenda facilitators and process
- If you've already spoken tonight, consider making space for others
- Respect different viewpoints,
- Respect boundaries
- Offer constructive criticisms or purposeful solutions.
- Welcome new members and guests, get involved.

Breaking any of the agreements may be grounds for removal from the meeting at the discretion of the facilitator. Hate speech will not be tolerated. We aim for this to be a safe space for everyone.

Move to Reinstate Nancy Keating as Secretary

- Ken Luchini made a motion to reinstate and ignore the resignations of Nancy Keating, secretary, and Joanna Morrill, Vice Chair. Jessica Ward seconded the vote
- The Board agreed with the motion unanimously.

06-09-22 Minutes Approval

- Joanna asked about having to use paper copies for the minutes.
 - Discussion about google drive or e-mailing the minutes versus printing. The Board decided to print out a few copies for the meeting for those people who do not have access to the internet.
- Discussion about how much information needs to be in the minutes. It was decided to pull Ken's comments from the minutes
- Jasmine made the motion to accept the minutes as they are presented. Jessica seconded the motion
 - The board accepted the 6/9/22 Minutes unanimously.

Community and Board Member Updates

Jessica Ward/Chairperson:

- Lents Grown Event on July 15, 2022, at the Lents Commons giving out free hot dogs

Lents Event

- Joanna spoke about free city permits and free signup for a neighborhood block party.
- A permit was obtained for Sunday August 7, from 11:00 am to 4:00 pm
 - Need another permit to shut down the street
 - The neighborhood response team, police, and fire department will be at the event
 - Concern about not having enough time to set up the event
 - Donations and sponsors would be necessary since there are no funds available that the LNA is aware of.
- Jessica spoke at length about the tax incentives we would be able to give out to vendors/sponsors
 - Ken will check on the tax receipt issue
- Jessica spoke at length about incentives and if everybody does a little bit nobody asked to do a lot.
- A discussion about the amount of space we would have for the event
- Ken talked about the need for insurance

Banking/Finances

- Ken made a motion to freeze any spending until we see how much we have in the bank account.
- Jasmine suggested a motion to freeze spending with the exception of a predetermined amount of money for emergency funds.
- Jessica spoke about the appointment at Unitus bank for the following days and the steps that need to be taken to get the bank account functioning
- Jessica spoke about the need to get grants and funding opportunities started
- No decision was made regarding freezing spending.

Brad Bondy/Transportation

- Jessica wants to have a meeting with Bradley Bondy/Transportation about his role with the Board and obtaining the permit for the street closure for the Lents event.

Mary Oxford/Land Use

- Chuck E. Cheese, 9120 SE Powell - a company has bought it and is going to remodel it and make it a cancer care facility. Contact the person related to that project and have them give a presentation at the general meeting
- Bridge event – Over Route 84 - a new footbridge down the street from Lloyd center at NE 7th and NE Flanders, grand opening will happen on 7/31.
- Montavilla Street Fair, 7/31, 10:00 am to 5:00 pm
- Discussion about the Chicken Beauty Pageant
 - Mary will try to contact the manager of this pageant to possibly attend the POP event on August 7.

Miscellaneous

- Resignations are in here irrevocable and Bylaws need to be amended regarding this
- Mary Oxford/Land Use wants to have a Bylaws committee with more Lent's residents.
- The LNA is listed as "paused" in the Civic Life Directory. New contact information is needed
- EPCO needs to be provided new contact information for LNA
- Facebook needs to be updated so that people can post items

Jasmine Sprague-Anderson/Public Safety

- Lents Park - Mutual Aide People that congregate there - . September they will be there Mondays, 10:00 am – 2:00 pm.
- PPB - Annual Report, 7/13/2022 – gave some good numbers . There were questions about what these numbers represent. Discussion about how to put the numbers out there for the public, a Dashboard/Twitter will list the numbers and make available on the website. That Annual report can be downloaded and put on the website.

Transportation – Transportation Chair was unavailable – discussions were held

- Reedway Stakeholders on 122 and Reedway - has really good buy in from community partners. talked about more, somebody will want to be that person
- Jasmine mentioned having a crosswalk on 101st and Holgate..and that there is no 7-11 near the bus stop near her house.
- Ken mentioned getting plastic pylons for the walkway at Chuck E. Cheese on Powell and 92nd.
- No additional transportation updates

Board Meeting Time Changes:

- A motion was made to change the Board Meetings to 6:00-7:30pm on the second Thursday of the Month. Ken seconded the motion

- The vote was unanimous to change the time for the Board Meetings on the second Thursday of the month to 6:00 - 7:30pm.

POP Event, August 7, 2022

- A motion was made to have the POP Event on August 7, 2022, at 11:00 am to 4:00 pm and to close the street next to the Lents playground. Jessica seconded the motion
- make a motion we plan the block party on August 7 from 11
 - 4 Yes – Jasmine Sprague Anderson, Jessica Ward, Mary Oxford, Joanna Morrill
 - 1 abstain – Ken Luchini
- Discussion about insurance and expenses. A list will be made of things to do and tasks that need to be done.
- Let the record reflect that the board voted to continue with our Lents neighborhood association party on Portland event, August 7, from 11:00 am to 4:00 pm
- The board members will make up their own tasks so the board does not need to delegate
- Discussion about closing the street – Joanna will submit this permit with a flyer
- Jessica went into a discussion about not having to spend money on the event as the Neighborhood Associations are covering the cost.
- Jessica discussed providing sponsors with tangible receipts
- Jasmine discussed having someone speak to the Pickles about coming to the event
- Jasmine discussed the flyer formatting for suppliers
- Jessica discussed putting out sponsors logos on the flyer.
- Discussion about getting flyer printed with Board Members accounts
- Mary talked about raffle tickets for Tidey Ditey or Humdinger
- Jessica talked about getting letter written and each board member taking is to five businesses asking for donations
- Joanna will reach out to Pickles and Friends of Trees
- Asking Walmart and Grocery Outlet for donations was mentioned
- Ken will check insurance needs
- Ken will check on receipt for fiscal sponsors
- Jessica spoke in length about the Board needing to seek sponsorship, promoting the event, and obtaining receipts
- Joanna mentioned that LNA had the permit for the party, but not for the street closure
- Joanna asked to divide up the tasks for the party. Jessica stated that should be done via e-mail as there was only 15 minutes left for the board meeting
- Jessica asked everyone to send e-mail with 5 businesses to contact for the event.

Bylaws

- Jasmine suggested using the Portland Neighborhood Association Bylaws as a template for the Amended LNA Bylaws to present to the LNA General Meeting to get a vote.
- Jessica suggested having a Bylaws Committee
 - Ken suggested we have a Bylaws Committee so we could make a motion to start working on the bylaws.
 - Jessica suggested soliciting the community to join a bylaws committee after the POP event

- o Ken made a motion to open up a Bylaws Committee and seek members at the next general meeting. Jasmine seconded the motion.

Conflict of Interest

- Jessica read the bylaws about Conflict of Interest to the LNA Board
- A discussion was held about the Conflict of Interest does and does not do
- Jasmine read portions of the Conflict of Interest in the LNA Bylaws
- Ken discussed what the uses are for the Conflict of Interest form in volunteering in the community outside of the LNA
- Jessica abstained from filling out the Conflict of Interest Form

Motions

- Ken made a motion for Nancy's payment of \$50. For the secretary of state filing. Jessica seconded the motion. Motion carried.
- Ken made a motion to suspend the PGE payment for the monument
 - o Ken will call PGE and find out what the costs for the last 12 months are
 - o Jessica stated the information was on the bill
 - o Jessica put the motion on the General Meeting agenda
- Ken wanted to know if the bank account transfer could be done before the next board meeting
- Jessica and Jasmine noted that the bank transfer was going to happen the next day, July 15, 2022.

The LNA Board meeting ended at 8:40 pm.

Minutes submitted by Nancy Keating.
Edited by Jasmine Anderson-Sprague